



330 FULLER STREET, DORCHESTER, MA 02124 P: 617-287-0096 F: 617-287-0170

Founded in 1988, Association of Haitian Women in Boston (AFAB) has a mission to empower Haitian women by helping them develop their individual and collective capacity to improve their social, economic and political status, and thus be able to effect positive changes. AFAB developed an affordable housing project, KAFANM, which provides a community space where women and their families improve their lives through domestic violence prevention, adult education (ESL, Haitian Creole Literacy, and Financial Literacy) and youth empowerment programs.

**Position:** Domestic Violence Advocate

**Report to:** Domestic Violence Program Director

**Job Summary:** Assist domestic violence victims by providing advocacy support, safety planning, appropriate referrals to other human service providers

**Responsibilities:**

- Provide appropriate advocacy to clients
- Help victims access services at various shelters, Department of Transitional Assistance (DTA), Housing Authority, Health Centers, Boston Police Department, etc.
- Conduct appropriate referrals to other domestic violence service providers
- Follow up with victims on a regular basis
- Update clients files on a regular basis
- Co-facilitate support group for DV victims
- Provide update of services provided for monthly
- Assist clients with various applications (housing, immigration, DTA, etc.)
- Attend the monthly Roundtable on Domestic Violence and other meetings related to the position
- Attend weekly staff meetings
- Other responsibilities as requested by the director

**Requirements:**

- Fluency in Haitian Creole and English
- Familiarity with Haitian Culture
- Strong written, communication skills
- Bachelor degree

**Please send resume, cover letter and, 3 references to:**

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